



Leicester  
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY  
INVOLVEMENT SCRUTINY COMMISSION**

**DATE: WEDNESDAY, 9 APRIL 2014**  
**TIME: 5:30 pm**  
**PLACE: THE OAK ROOM - GROUND FLOOR, TOWN HALL,  
TOWN HALL SQUARE, LEICESTER**

**Members of the Committee**

Councillor Cutkelvin (Chair)  
Councillor Gugnani (Vice Chair)

Councillors Bhatti, Cleaver, Corrall, Desai, Grant and Naylor

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

**Officer contacts:**

**(Julie Harget Democratic Support Officer):**

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**Kalvaran Sandhu (Members Support Officer):**

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## **INFORMATION FOR MEMBERS OF THE PUBLIC**

### **ACCESS TO INFORMATION AND MEETINGS**

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Commissions, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

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You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, Granby Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

### **WHEELCHAIR ACCESS**

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

### **BRAILLE/AUDIO TAPE/TRANSLATION**

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

### **INDUCTION LOOPS**

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

**General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Julie Harget, Democratic Support on (0116) 454 6357 or email [julie.harget@leicester.gov.uk](mailto:julie.harget@leicester.gov.uk) or call in at the Town Hall.**

**Press Enquiries - please phone the Communications Unit on 454 4150**

# **PUBLIC SESSION**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

### **3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the previous meeting of the Neighbourhood Services and Community Involvement Scrutiny Committee held on 13 March 2014 are attached and Members will be asked to confirm them as a correct record.

### **4. PETITIONS**

The Monitoring Officer will report on the receipt of any petitions submitted in accordance with the council's procedures.

### **5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the council's procedures.

### **6. UPDATE ON NEIGHBOURHOOD POLICING**

Police Inspector Bill Knopp will update the commission on the current position relating to neighbourhood policing.

### **7. FOOD BANK PROVISION IN THE CITY**

**Appendix B**

The Director of Finance submits a report that details the provision of food banks within the city, and outlines the work undertaken to identify and support the organisations delivering emergency food and to develop a strategy for the city as a result of research undertaken. The Commission is asked to note the impacts and trends highlighted in the report and comment on initial findings if appropriate.

### **8. CITY WARDEN SERVICE**

**Appendix C**

The Strategic Director City Development and Neighbourhoods submitted a report that provides an update on progress made by the City Warden Service

implementing changes arising from a review of enforcement services carried out in June 2013. The Scrutiny Commission is asked to give its views on the working arrangements and priorities for the City Warden Service.

**9. WORK PROGRAMME**

**Appendix D**

The Scrutiny Commission is asked to receive the work programme 2013/14 for consideration and comment.

**10. ANY OTHER URGENT BUSINESS**